

WARREN TOWNSHIP REPUBLICAN ORGANIZATION

BY-LAWS

Article I

Name and Purpose

- Section 1.** The Township Republican Organization shall be known and designated as the Warren Township Republican Organization (WTRO).
- Section 2.** It's purpose shall be to develop, foster, advance and perpetuate the principles of the Republican Party, to support and otherwise do all within its power to insure the election of all Republican nominees for public office whose names appear on the General Election and any special election or other regular election ballots in the Township of Warren, to manage the affairs of the Republican Party, within the Township of Warren, and to engage in such other activities and perform such functions and services as may from time to time be necessary to further the cause of the Republican Party, its principles and its candidates.

Article II

Membership Voting

- Section 1.** Each duly elected or appointed and certified Warren Township Republican Precinct Committeeman shall be a member of the Warren Township Republican Organization. In any duly noticed and convened meeting, each Republican Precinct Committeemen shall have one vote.
- Section 2.** Precinct Captains – any other Republican voters residing in Warren Township, who are interested in supporting the programs and activities of the WTRO, may be appointed to the position of Precinct Captain by the Chairman, with the advice and consent of the Precinct Committeemen present at a general membership meeting. Precinct Captains shall:
- A. Be encouraged to attend and to participate in the regular meetings of the organization;
 - B. Have their names placed on the mailing list of the organization;
 - C. Be encouraged to support and work for the election of Republican Candidates for public office;
 - D. Be encouraged to support Republican fundraising efforts;
 - E. Be considered for appointment for Republican Precinct Committeeman where precincts within Warrant Township do not have an elected Precinct Committeeman; and
 - F. Have NO voting rights on any issue to come before the Warrant Township Republican Organization.

- Section 3.** Each member of the WTRO shall cast their ballot by voice vote to be tallied by the Secretary of the WTRO as the Secretary calls their names and precinct in a roll call vote. At the conclusion of the roll call and until such time as the balloting is declared closed a committeeman may vote. As provided in Robert’s Rules of Order, Revised, the chair may assume general (unanimous) consent until someone objects. While routine and minor matters can be rapidly disposed of my voice vote, but without roll call voice vote, it at any time objection is made before the commencement of the next item of business, the chair will return to the original motion and call for a roll call vote.
- Section 4.** Voting Rights – Each elected or appointed Republican Precinct Committeeman in Warrant Township shall be entitled to one vote on each matter submitted to vote before all members. All questions, except amendments to these By-Laws, as defined by Article VII, Section 2, shall be decided by a simple majority present at a duly noticed and convened meeting.
- Section 5.** Each elected or appointed Republican Precinct Committeeman in the WTRO shall have the right to endorse any Republican candidate in a Republican primary election. The WTRO shall not take any votes to endorse any candidate in a Republican primary election and shall not endorse any primary candidate as an organization. No officer of the WTRO may use the title of his or her office to endorse any candidate in a Republican primary. Every candidate who receives the Republican nomination after a primary election shall be deemed endorsed by the WTRO for the general election, unless 2/3 of the Republican Precinct Committeemen in attendance at a duly convened meeting vote to disqualify said candidate from said endorsement for failure to meet the ethical or ideological standards of the WTRO.

Article III

Officers and Their Election and Terms of Office

- Section 1.** The officers of the WTRO shall consist of a Township Chairman, A Vice Chairman, Secretary and Treasurer whose terms of office shall be for two years.
- Section 2.** The Chairman, Vice Chairman, Secretary, and Treasurer shall be Precinct Committeemen and shall constitute the Executive Committee of the WTRO (hereinafter “Executive Committee”). Election of these officers shall take place at a meeting to be held within 30 days of the County Convention. If for any reason a meeting fails to be held within this time period, the Chairman of the Lake County Republican Central Committee shall be empowered to call a meeting of all Warren Township Republican Precinct Committeemen for the purpose of electing officers of the WTRO.
- Section 3.** The Chairman of the WTRO with the advise and consent of the Executive Committee shall, from time to time appoint committees as necessary and shall notify the entire membership of such appointment.

Section 4. The meeting to elect the officers of the WTRO shall be called by an officer of the township organization. That officer shall be the Chairman, if the Chairman was re-elected a Precinct Committeeman. If not, succession for calling the meeting shall be the Vice Chairman, Treasurer and then Secretary. If there is no re-elected officer, a meeting shall be called by the re-elected committeeman with the most continuous seniority. Notice of the meeting to elect the officers of the WTRO must be in writing at least ten (10) days prior to the date set. A quorum shall be defined as those Precinct Committeemen present at a duly noticed and convened meeting. The method of voting for any contested election shall be by secret ballot.

Section 5. In the event a vacancy occurs in the office of Township Chairman, the Vice Chairman shall become Acting Township Chairman for not longer than ninety (90) days and may exercise all the rights, privileges and powers vested in the Township Chairman for that period of time. Within 90 days, the acting Township Chairman shall call a meeting of the WTRO to fill the office of the Township Chairman.

Article IV

Duties of Elected and Appointed Officers

Section 1. Chairman: It shall be the duty of the Chairman to preside at all meetings of the WTRO and at all meetings of the Executive Committee; to direct the affairs and conduct the business of the WTRO. It shall also be the duty and responsibility of the Chairman to represent the WTRO at meetings of the Lake County Republican Central Committee.

Section 2. It shall be the duty of the Vice-Chairman to preside at all meetings and affairs in the absence of the Chairman and to perform such other duties and exercise such additional authority as may from time to time be delegated by the Chairman.

Section 3. It shall be the duty of the Secretary to keep a record of all meetings of the WTRO and of the Executive Committee, to keep a roll of the members of the WTRO, to maintain a file of the formal reports of the officers and committees, to issue notices of any special or regular meetings of the WTRO. The Secretary shall be accountable to the Chairman and the Executive Committee.

Section 4. It shall be the duty of the Treasurer to receive all monies of the WTRO and to deposit funds in the bank designated by the Township Chairman, to pay all obligations of the WTRO, to maintain proper books and records of all financial transactions of the Township Committee, and fulfill all requirements of the State Board of Elections in filing reports; and to transfer over to a successor in office all forms, records, vouchers and other property of the WTRO controlled by the Treasurer. Signed, dated, and itemized receipts must be submitted by any person or firm before obtaining reimbursement from the Treasurer. All receipts and expenses shall be reported to the Executive Committee on an annual basis.

Article V

Expenditures of Funds, Transfers

- Section 1.** The fiscal business of this organization shall be subject to the approval of the Executive Committee.
- Section 2.** The Executive Committee of this organization may approve any expenditure up to \$500. An expenditure in excess of \$500 shall be approved by the majority of the voting members who are present at the next general membership meeting. If several expenditures are necessary, such as for an election, they may be offered as several items in one proposal, required only one vote for approval. Proposed expenditures shall not exceed the funds on hand.

Article VI

Meetings

- Section 1.** The WTRO shall meet at least four (4) times annually.
- Section 2.** The Chairman may call a meeting at any time upon ten (10) days notice in writing to all WTRO members. Special meetings shall also be called by the Secretary upon the filing of a written request signed by committeemen representing 25% of the total Township membership.
- Section 3.** The executive Committee shall meet as designated by the Township Chairman or upon petition of 50% of the members of the Executive Committee. Notice of a special or emergency meeting shall be convened by the Chairman upon at least 24 hours written, personal or telephone notice to all members. In the event that 50% of the members of the Executive Committee petition for a meeting, they shall give written notification to each Executive Committee member, deposited in the U.S. mail at least five (5) days prior to the meeting.

Article VII

Parliamentary Authority, Amendments and Quorum

- Section 1.** The rules of order, as contained in Robert's Rules of Order, Revised when not inconsistent with these By-Laws shall govern procedure at meetings of the organization.
- Section 2.** Amendments to the By-Laws may be made at a duly noticed and convened meeting of the WTRO after the amendments to be considered have been mailed by the Executive Committee to each member at least ten (10) days before said meeting, and at least one third (33.33%) of the duly elected or appointed Republican Precinct Committeemen are in attendance, and the proposed amendment receives more than a two-thirds (66.66%) of the voted represented at said meeting.

Section 3. A quorum for all meetings shall consist of those members in attendance of a properly notified meeting.

NOTE: These By-Laws were adopted by the Warren Township Republican Organization at a meeting of the Precinct Committeemen on November 27, 2001.